

Nafeesah Symonette Manager of Art Education nafeesah@pccart.org

30 March 2020

Dear PCCA Artists,

I hope this note finds you well and in good spirits as we continue to navigate our ever-changing landscape. All of us at PCCA thank you for your continued support of our non-profit organization as we attempt to make appropriate changes to PCCA's 2020 Spring term following the *Stay Home, Stay Safe* order.

As of Sunday March 29, 2020, the *Stay Home, Stay Safe* order initiated by the federal government was extended to April 30, 2020. As such, we have had to make the painful decision to cancel our 2020 Spring term. The following outlines our plan of action for 2020 Spring term active registrations.

- CLASS CREDIT: Those registered for spring term classes
 will automatically receive a class credit for the full value of their
 registration. Class credits can be applied to future classes, camps, workshops
 and/or private lessons.
- DONATION: We would be extremely grateful if you were able to support PCCA by converting your registration fee to a taxdeductible donation. Your donation will help to ensure we can continue to provide great community-based art education. Please email <u>Beth Chilton</u>, PCCA Executive Director, to convert your registration payment to a PCCA donation.
- REFUND: We recognize that many students are facing financial uncertainty
 and would like to have their registration fee refunded. If you wish to receive a
 refund, please request in writing by emailing <u>Nafeesah Symonette</u>, Manager
 of Art Education. Please allow 30 days for processing.

We want you to stay connected to your instructors and classmates, as such we are working on setting up virtual class meet-ups and will provide more information when it becomes available.

Please continue to visit our <u>web page</u> for updates and engage with us on <u>social media</u>. We want to know how you are.



So far, no changes have been made to our Summer Term/Camp programming.



We look forward to when we can return to a sense of normalcy and continue to share our love for the visual arts with each one of you. Thank you for your continued support and commitment to PCCA!



Stay safe. Stay home. Be well.

Artistically Yours,



Nafeesah Symonette, M.A. Manager of Art Education